


BERG FURNITURE, INC.

120 E. Gloucester Pike Barrington, NJ 08007

Clubhouse 91-60-XX

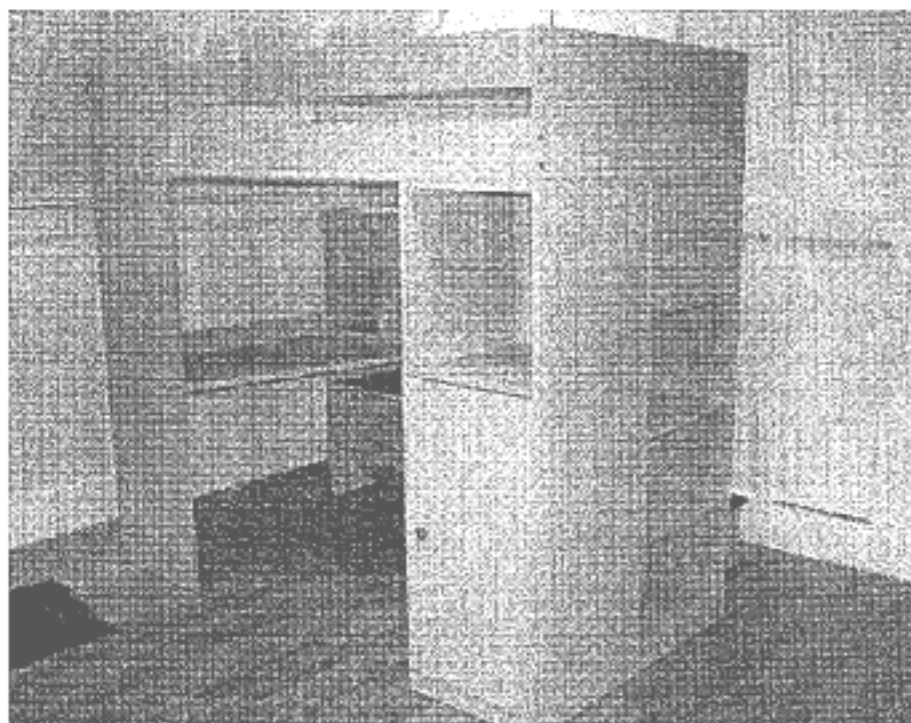
Important: Read All Instructions Before Assembling.
Please Save Instructions For Future Use

WARNING!

- * WARNING LABEL MUST NOT BE REMOVED FROM BED.
- * PACKAGING MATERIAL, SMALL PARTS & PLASTIC BAGS ARE HAZARDOUS TO SMALL CHILDREN. PLEASE DISPOSE OF THEM IMMEDIATELY
- * IF YOU ARE MISSING HARDWARE OR HAVE ANY QUESTIONS, PLEASE CONTACT YOUR DEALER. DO NOT SUBSTITUTE PARTS! WE WILL GLADLY SEND YOU ANY HARDWARE YOU REQUIRE AT NO CHARGE.

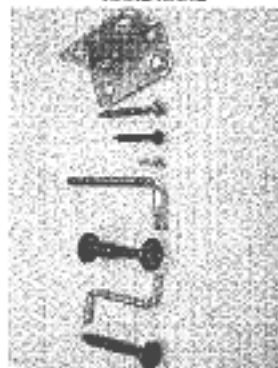
BEFORE ASSEMBLING

- Choose your location to position the unit and as you are facing the unit decide which side the desk will be on. **ASSEMBLY REQUIRES 2 PEOPLE**
For the purpose of these assembly instructions, we are demonstrating assembly with the desk on the left side. See Main Diagram Front View.



Main Diagram Front View

HARDWARE



- 10 X ROUND CORNER L BRACKET
- 8 X 1-1/2" WOOD SCREWS
- 13 X 1-1/4" WOOD SCREWS
- 28 X 1/2" WOOD SCREWS
- 1 X ALLEN KEY (LARGE)
- 16 X FEMALE/MALE BOLTS
- 1 X ALLEN KEY (SMALL)
- 15 X ALLEN WOOD BOLTS

RECOMMENDED TOOLS:

ELECTRIC SCREWDRIVER
(WITH PHILLIPS HEAD BIT)



DIAGRAM 1



DIAGRAM 2



DIAGRAM 3



DIAGRAM 4



DIAGRAM 5



DIAGRAM 6



STEP 1: Position the back corner support and bring the staircase close to it.
See Diagram 1

STEP 2: Connect the top step (locker) using 2 of the female/male bolts-The locker step will be connected to the bottom step using the female/male bolts. The bolts will be inserted into the 2 matching predrilled holes. See Diagrams 2 & 3

STEP 3: Secure the staircase to the back corner support using 5 x 1-1/2" wood screws. Insert the screws through the predrilled holes on the back panel of the staircase. See Diagrams 4,5,6.

PLEASE NOTE:

The hole locations are:
2- in locker step (diagram 5)
2-behind the step below (diagram 6)
1-on the bottom panel

DIAGRAM 7



DIAGRAM 8



DIAGRAM 9



DIAGRAM 10



DIAGRAM 11



DIAGRAM 12



DIAGRAM 13



STEP 4: Connect the headboard panel using 4 of the female/male bolts to the back panel support. See diagrams 7 & 8

STEP 5: Connect the front corner support to the headboard. Please note- Connect first the narrow panel of the front corner using 2 female/male bolts. See Diagram 9 & 10. Then connect the wider panel to the narrow one using 5 X 3" allen wood bolts. See diagrams 11, 12,13.

DIAGRAM 14



DIAGRAM 15



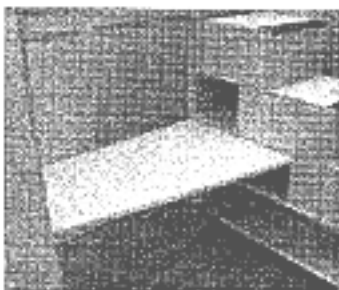
DIAGRAM 16



DIAGRAM 17



DIAGRAM 18A



ATTACHING THE DESK TOP

STEP 6: Using 2 female/male bolts (and matching pre-drilled holes on the desk and staircase) connect the desk top to the staircase. See Diagrams 14 & 15. The other side of the desk will be connected to the wide panel of the corner support. *For your convenience we recommend to insert the 2 allen wood bolts to the wider corner support panel, so that while you are connecting the desk top to the staircase, the other side can rest on the 2 bolts. See Diagram 16.* After connecting one side to the staircase, you can now permanently connect the other side with the allen wood bolts. See Diagrams 17 & 18A.

STEP 7: Secure and support the desk top to the front corner panel using 4 x 1/2" wood screws and 1 round corner L-shaped bracket as shown in Diagram 18B

DIAGRAM 18B



MAIN FRONT VIEW



MAIN BACK VIEW



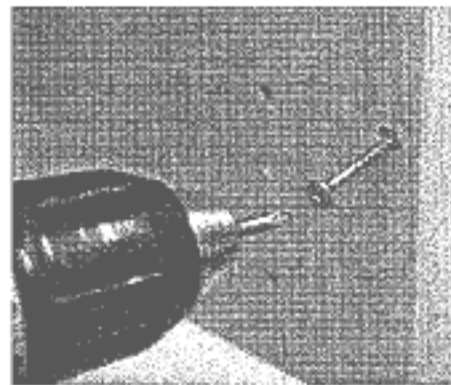
DIAGRAM 19



DIAGRAM 20



DIAGRAM 21



STEP 8: Position bookcase and armoire approximately at their locations. See main diagrams & 19.

STEP 9: Connect the bookcase to the armoire using 6 x 1-1/2" wood screws. Use the pre-drilled holes on the bookcase and make sure that the armoire and bookcase are lined up properly. See Diagrams 20 & 21.

DIAGRAM 22



DIAGRAM 23



DIAGRAM 24



DIAGRAM 25



DIAGRAM 26

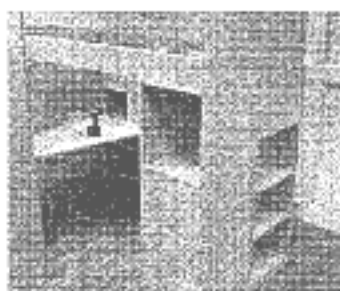


DIAGRAM 27



DIAGRAM 28



DIAGRAM 29



DIAGRAM 30



DIAGRAM 31

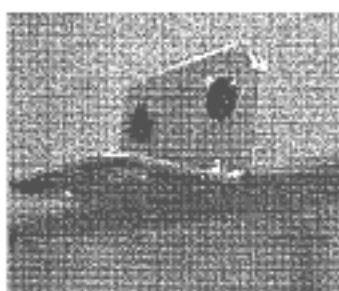


DIAGRAM 32



DIAGRAM 33

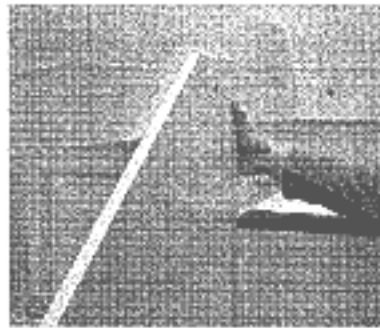


- STEP 10:** Connect the front bedrail and guard rail to the front corner support using 2 x female/male bolts for each of the 2 rails. See Diagrams 22 & 23.
- STEP 11:** Connect the back rail to the headboard using 2 x 3" allen wood bolts. See Diagram 24
- STEP 12:** Connect the footboard to the 3 bedrails using 6 x 3" allen wood bolts as shown in Diagrams 25 & 26.
- STEP 13:** Attach the desk back panel using 3 x 1/2" wood screws into the bottom of the desk top. See Diagrams 27 & 28. Make sure that the back panel is flush tight with the desk top. Secure the panel with 2 x 1-1/2" wood screws as shown in Diagram 29.
- STEP 14:** Attach 3 x round corner L-shaped brackets to the front bottom bed rail and 3 x round corner L-shaped brackets to the back bedrail using 2 x 1/2" wood screws for each bracket. See Diagrams 30 & 31.
- STEP 15:** Attach 1 round corner L-shaped bracket to the bottom part of the headboard approximately in the center-again See Diagrams 30 & 31.
- STEP 16:** Secure the bed frame to the armoire and bookcase using 2 x round corner L-shaped brackets and 8 x 1/2" wood screws as shown in Diagrams 32 & 33. PLEASE NOTE: Make sure that the bed frame (rails and footboard) are lined up and flush with the bookcase and armoire on all 3 sides.

DIAGRAM 34



DIAGRAM 35



STEP 17: ATTACHING THE STAIR GUARDRAIL
Using the predrilled holes and the 1 x female/male bolt connect the guardrail to the back bedrail as shown in Diagrams 34 & 35.

STEP 18: Secure the guardrail to the steps using 4 x 1-1/4" wood screws. Insert the screws (from the insides of the 4 bottom steps) into the guardrail. See Diagram 36

STEP 19: Secure the guard rail to the bookcase using 3-1/4" wood screws. See Diagram 37

DIAGRAM 36

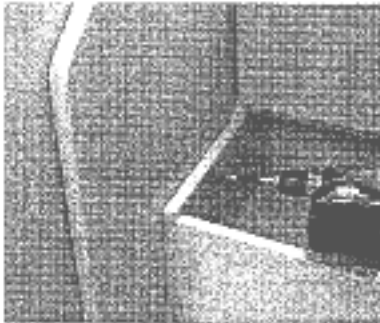
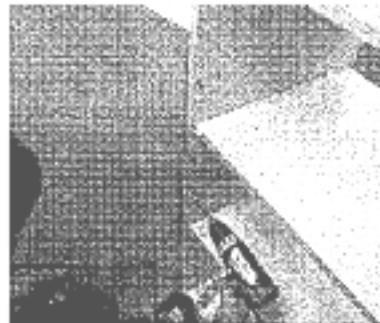


DIAGRAM 37



NOTE: If you need to slightly adjust the location of the unit- now would be the time to make that decision. (IMPORTANT- You MUST use three people for this task—This unit is heavy)

STEP 20: Rest the mattress support in between the bed rails and on top of the brackets—use caution to prevent damage to the unit. Secure mattress support panel to the bed frame using 14 x 1/2" wood screws. See Diagrams 38 & 39. **PLEASE NOTE:** Before inserting the screws, make sure there is no gap between the bedrail and panel, again See Diagram 39.

DIAGRAM 38

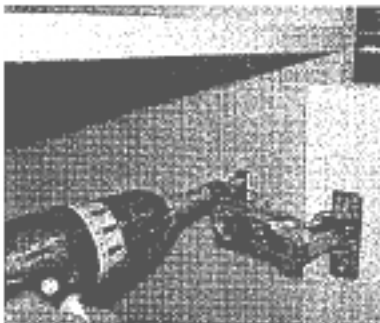


DIAGRAM 39



STEP 21: Connect the 2 door hinges to the armoire side using the 4 predrilled holes as shown in Diagram 40.

DIAGRAM 40



MAIN FRONT VIEW



MAIN BACK VIEW



Please Note: If the desk is on the left, as shown in the "main diagram front view", then the door will be attached to the right side of the armoire. If the desk is on the right then the door will be attached to the left side of the armoire.

Safety Warnings-2005

- 1) Follow the information on the warning label attached to the upper bunk end structure. Do not remove this label.
- 2) Always use the recommended size mattress or mattress support, or both, to help prevent the likelihood of entrapment or falls.
- 3) Surface of mattress must be at least 5 inches below the upper edge of guardrails. Use only a mattress that is 74" long and 37" wide, but not exceeding 7" in thickness.
- 4) Do not allow children under 6 years of age to use the upper bunk.
- 5) Periodically check and ensure that the guardrail, ladder, and other components are in their proper position, free from damage, and that all connectors are tight.
- 6) Do not allow horseplay on or under the bed and prohibit jumping on the bed. Prohibit more than one person on the upper bunk.
- 7) Always use the stairs for entering and leaving the upper bunk.
- 8) Do not use substitute parts. Contact manufacturer or dealer for replacement parts.
- 9) Use of a night light may provide added safety precaution for a child using the upper bunk.
- 10) The use of water or sleep flotation mattress is prohibited.
- 11) Keep these instructions for future reference.
- 12) Always use the guardrails on both long sides of the upper bunk. If the bunk will be placed next to the wall, the guardrail that runs the full length of the bed should be placed against the wall to prevent entrapment between the bed and wall.
- 13) **STRANGULATION HAZARD** --- Never attach or hang items to any part of the bunk bed that are not designed for use with the bed: for example, but not limited to, hooks, belts, and jump ropes.